

All New Accessories Digital Solution (ADS) Migration Guide

The following is a quick guide intended to be used by the dealership's primary ADS administrator (usually Parts Manager), to active the dealerships profile in the All New GM ADS platform.

IMPORTANT: The dealership Parts Manager (ADS Admin), or someone at dealership authorized to set accessories pricing, needs to access the new ADS platform first before other dealership users.

STEP 1

- Go to <https://www.autopartners.net/apps/ocean/accessories> and login with your Global Connect ID and password.

STEP 2

- You should see the "Catalog Configuration" page of ADS, which looks like the following (1A). If you see this please proceed to step 5.
- If you instead see the "Enrollment" page of ADS, which looks like the following (1B), then follow steps 3-4 before proceeding to step 5.

1A

CATALOGS	PRICING	LABOR RATES
<input checked="" type="checkbox"/> BUICK <input checked="" type="checkbox"/> CADILLAC <input checked="" type="checkbox"/> CHEVROLET <input checked="" type="checkbox"/> GMC	<input checked="" type="radio"/> MSRP <input type="radio"/> DEALER COST <input type="text" value="0"/> %	DEFAULT * \$ 0 (\$/HR) ALT 1 \$ 0 ALT 2 \$

1B

GM ADS DEALER ENROLLMENT

Welcome! This enrollment page will walk you through the initial step in order to set your dealership up to use the GM Accessories Digital Solution (ADS). If you have any questions about this enrollment you can email ADS@gm.com for assistance.

Contact Information * Required Information

BAC: 999999
Hometown Chevrolet
1234 Street - Detroit, MI 48042

Dealership ADS Administrator ⓘ

GM Global Connect ID* First Name* Last Name*

Job Title* Email Address* Direct Phone Number*

[ADS Dealer Participation Agreement](#)



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STEP 3

- If you are the appropriate person (Parts Manager, or someone at dealership authorized to set accessories pricing) then please fill out all appropriate information on the enrollment page and click “I Accept”.
- **IMPORTANT:** You may already be participating in the ADS program on the current platform, however this step will be necessary to activate your dealership's profile on the All New ADS platform. If you have any questions related to this, please contact us at ADS@gm.com.

STEP 4

- After you complete the enrollment page, you will be presented with a confirmation page, as well as be sent a confirmation email. Within that page or email please select the “Catalog Configuration” link to be taken into the new ADS platform. Please proceed to step 5.

STEP 5

- On the “Catalog Configuration” page you need to configure the following: Catalogs, Pricing and Labor Rates.
 1. **CATALOGS:** Select which accessory brand catalogs will be displayed in ADS. If you deselect a catalog, that brand portfolio of accessories will not be shown within the ADS experience for your dealership users and customers visiting your dealer website.
 2. **PRICING:** Configure accessories pricing. Accessories can be priced at MSRP by selecting the “MSRP” icon. Alternatively, dealer can price accessories using % markup on dealer cost. For example, if Part A has dealer cost of \$100 and dealer wants to price at “cost plus 20%”, the dealer would select the Dealer Cost icon and enter “20” in the % field. ADS listed price for Part A would be \$120 (\$100 dealer cost + 20% markup). Each dealer makes all pricing decisions and is responsible for deciding final customer price.
 3. **LABOR RATES:** You need to indicate your default labor rate, which is used to determine part installation cost by multiplying it by the labor time. NOTE: You can also supply up to two alternate labor rates, which can be utilized within over-rides as needed.

IMPORTANT: After configuring your default pricing and labor rate, select “**APPLY DEFAULTS**” button to save settings.

Default Settings			APPLY DEFAULTS		
CATALOGS 1	PRICING 2	LABOR RATES 3			
<input checked="" type="checkbox"/> BUICK <input checked="" type="checkbox"/> CADILLAC <input checked="" type="checkbox"/> CHEVROLET <input checked="" type="checkbox"/> GMC	<input checked="" type="radio"/> MSRP <input type="radio"/> DEALER COST 0 %	DEFAULT * \$ 0 (\$/HR) ALT 1 \$ 0 ALT 2 \$			

NOTE: After setting and applying your default settings, you may also utilize the over-rides section on Catalog Configuration page to over-ride the default pricing, labor rate and labor time standard. This can be done at a category, sub-category and individual part level. These adjustments can be made at any time by coming back to the Catalog Configuration page within the Administration area of ADS. If you have any questions on over-rides please contact us at ADS@gm.com for assistance.

Please continue to next page for STEP 6.

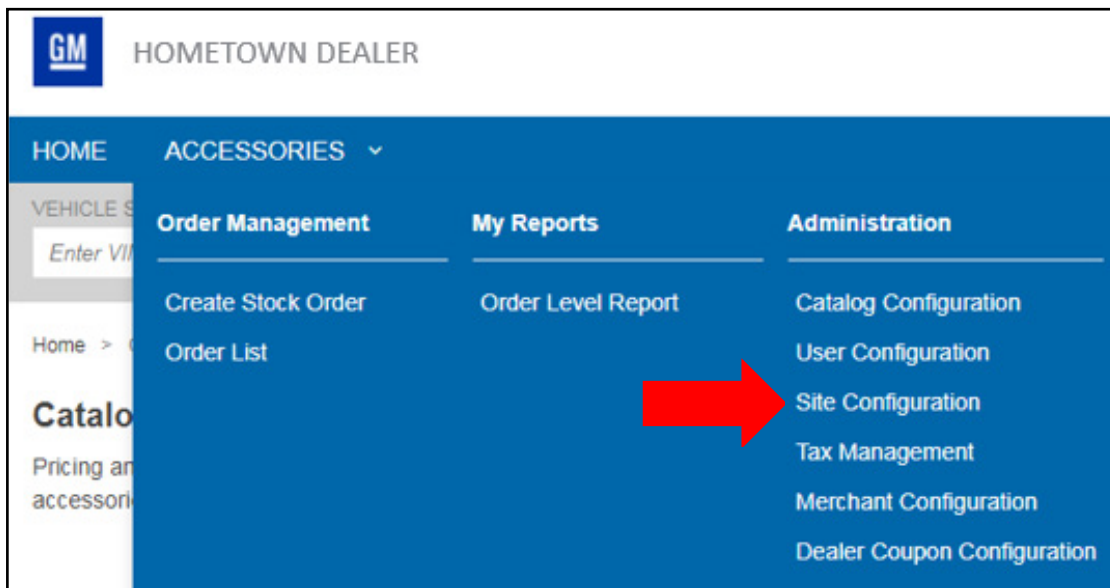


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STEP 6

- Within the main navigation at top, select “**ACCESSORIES**” then select “**Site Configuration**” under Administration.



Please continue to next page for STEP 7.

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STEP 7

On the Site Configuration page please complete the following.

1. Make sure you select the box next to "I want to have an accessory site linked to my dealer site" to enable your dealer website experience.
2. Click in the box that says "Click to Upload Dealer Logo". Please follow the prompts to select your dealer logo from your computer and upload. Once logo is uploaded you will see it appear on the screen.
3. Confirm that the address showing for accessories pickup and installation locations is correct. If needed please adjust information.


IMPORTANT: After completing all steps on the Site Configuration page, please select the **"SAVE"** button in the bottom right corner of the page (Note: You may need to scroll down to see the save button).

Site Configuration

I want to have an accessory site linked to my dealer site **1**

Contact Information

This logo will appear in the accessories application top masthead when launched from your website(s), and will redirect the customer to your website when selected.

2 

Dealer Name: Hometown Dealer
Website URL: <http://www.hometowndealer.com>
Address: 1234 Street Detroit, MI 48265
Sales Phone: (800) 123-4567 Service Phone: (800) 123-4567

ACCESSORIES PICKUP LOCATION 3	ACCESSORIES INSTALLATION LOCATION 3
Dealer Name * <input type="text" value="Hometown Dealer"/>	Dealer Name * <input type="text" value="Hometown Dealer"/>
Address * <input type="text" value="1234 Street"/>	Address * <input type="text" value="1234 Street"/>

Congratulations, your dealership is now set up within the All New ADS platform. Starting on September 1st, all dealership users of ADS will access the application just like you do today through Global Connect. Ahead of September 1st, feel free to share the <https://www.autopartners.net/apps/ocean/accessories> link with other users at your dealership to make sure they can access the new platform.

Please make sure you, and any users of ADS at your dealership, attend one of the ADS training sessions offered in August. Please attend a training session as soon as you can, do not wait until end of August.

Thank you,
GM Accessories Marketing Team (ADS@gm.com)



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